

## **The Opportunity**

We are looking for a junior Production Accountant to join our team based in Calgary. Responsibilities include month end sales production and revenue cycles from pipeline splits and Petrinex reporting, through to recording journal entries for product revenue, and royalties for both Alberta and Saskatchewan properties.

## **Key Responsibilities**

- Full cycle production and revenue accounting for Alberta and Saskatchewan properties
- Setup and maintenance of master files in Metrix including new wells, contracts, royalties, and fees
- Book crown invoice for both Saskatchewan and Alberta
- Monthly review and reconciliation of accounts receivable
- Respond to government, royalty, and partner queries
- Maintain good working relationships with internal and external stakeholders
- Other duties as assigned.

## **Essential Experience & Skills**

- A minimum of 1 years of production and revenue accounting experience
- Strong working knowledge of Metrix, Qbyte, PVR, and Microsoft Office
- Ability to work independently, prioritize work, and multi-task effectively
- Strong interpersonal and analytical skills
- Ability to communicate effectively, confidentially and professionally in a rapidly changing business environment
- Strong team player with the ability to build relationships and work constructively with others to achieve business goals

## **Education**

- CAPP certification preferred

**If interested, please provide contact us and provide a resume and cover letter at:**

**[careers@steelheadpetroleum.com](mailto:careers@steelheadpetroleum.com)**